

<b>Homeowners of Laurel Park Executive Committee</b>	
<b>Meeting Date:</b>	January 9 <sup>th</sup> , 2012, 6:15 PM
<b>Meeting Location:</b>	LPA Office
<b>In Attendance:</b>	Wendy Kane, President Tryna Hope, Vice-President Dan Richardson, Property Chair Louis Hasbrouck, Financial Officer Kristopher Severy, Clerk Davis Baker, Member-At-Large Michael Pancione, Property Manager Anita Weigel Robin Levine Greg Kline Cindy Kunz
<b>Next Meeting:</b>	February 6 <sup>th</sup> , 2012, 6:15 PM, LPA Office

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**Agenda:**

**1. New Business from Homeowners**

**A. Use of Normal Hall (February 17<sup>th</sup>) by #47 (request 1)**

A resident's request to use Normal Hall was granted for February 17<sup>th</sup> from 4:30 to 8:00, provided they do not use alcohol and contact LPA regarding proper parking.

**B. Cindy Kunz to discuss use of Normal Hall (request 3)**

Cindy Kunz and Robin Levine voiced concerns about Normal Hall use, including keeping use-fees low for residents and making it easy for residents to rent. This they would like considered in light of the Common Building Sub-Committee's final report. They suggest charging by the event rather than the hour. They and the EC want to consider Normal Hall heating costs, which are as yet unknown. The EC was reminded of monies brought in by LPA's events, and other events.

**C. Common Building Sub-Committee final report (request 2)**

The Common Building Sub-Committee's final report on Common Building use and maintenance was presented to the EC, and has been made available to all residents.

**Other Things Discussed:**

Dan will ask Bobbie to move her trailer one space over. Anita Weigel requested a sand barrel near her unit be placed on a stand; Pancione offered to effect this request. Pancione also said a problematic sand barrel by the Coles Meadow entrance to the Park has been dealt with. Robin Levine requested a sand barrel be placed near #83, #42 requested a fallen sand barrel be replace, Pancione said he'd effect these requests.

The EC received many emails regarding its decision to change the billing cycle of condo fees, and is still researching the subject.

Wendy will attempt to determine who the "skate-boarding teens," about whom the EC received complaint, are.

#82 requested a limb hanging near her house be looked at; Pancione said he'd check on it.

#47 sent question to the EC: where should no-longer-needed Christmas Trees be put? The answer: in the brush pile by the garden. Wendy will post instruction to the list serve.

## **2. Committee Requests / Happenings**

### **3. Property Manager**

#### **A. Leaf pick-up update**

Pancione offered to remove a pile of leaves said to be left near the tabernacle.

#### **B. Pile of woodchips by garden**

The pile of woodchips by the garden has been removed.

#### **C. Tree work near #24 update**

Offending trees near #24 have been dealt with.

#### **D. Normal Hall update (repairs, winterization, etc.)**

Repair to a lock and the installment of some baseboards will be done on Thursday. Some latches still need to be fixed.

#### **E. Paying down common properties**

We have started paying an extra \$100 per month off the mortgage on the common properties in an effort to effect savings in the long run and avoid the costs associated with refinancing.

#### **F. Unregistered car in the Park update**

An unregistered car left in the Park has been removed.

#### **G. Generator / gas stove / snow removal at Normal Hall (emergency preparedness)**

Though preparing Normal Hall as an emergency shelter was originally thought to be a good idea, it was later determined that a generator would be too expensive and too complicated. Other ideas involved installing a non-electric propane heater, or making a survey of homes with non-electric heat that could be used as safe places.

#### **Other Things Discussed:**

Pancione will check the thermostat in Normal Hall to be sure it is functioning properly.

Pancione offered to inform the plowers of the existence of leach fields near #40 which seemed in danger of being plowed over.

Pancione offered to have fixed the recently-broken lock on the handicap entrance to Normal Hall.

A resident sent word that an orange metal marker of the type resembling a lolly has been downed from its hydrant on Haven Ave. Also, all lights by the dumpsters are out. Pancione agreed to check both of these.

There's hole in the Dining Hall roof. Pancione agreed to check on this and effect the repairs.

Wendy offered to post to the list serve the availability of snow-plow forms, which Cindy Kunz offered to put in the post office, and which should be mailed to Pancione.

Pancione will check on a discrepancy Louis Hasbrouck pointed out in the financial report. Louis will make follow-up calls to those who owe condo fees.

Pancione will put a bag over the flagpole light for the winter.

#### **4. Continued EC Business**

##### **A. Fence at #52 update**

The EC asked #52 to remove a fence; they did.

##### **B. New lawyer for HALP**

Wendy will continue to research new lawyers for LP.

##### **C. Firewood policy update**

Wendy will attempt to get wording Jen Bogin was drafting to effect a good firewood policy.

##### **D. Committees updates**

###### **1. Property Vision Committee**

As no representative was present, it was not possible to get information on the progress of the Property Vision Committee. The EC is looking to nudge the Committee back into action or replace its chair.

###### **2. Finance Committee**

Tabled.

##### **E. Dog run insurance**

The issue of obtaining information on insuring a potential dog run in the Park is now given to Kristopher, who will try to visit King & Cushman.

##### **F. Permit update for #94**

The EC requested #94 submit as-built plans for construction already performed on that unit, to be delivered to the EC by February 5<sup>th</sup>; the EC shall fine otherwise.

##### **G. Admin to email update**

Tryna, Dan and Wendy offered to have a working system in place, by the next meeting, for answering/forwarding the EC emails.

##### **H. New Member-At-Large**

Wendy will put a request on the list serve asking for someone to join the EC as a Member-At-Large.

### **Other Things Discussed:**

Louis Hasbrouck will make tentative steps towards getting a sewage plan for the Park, even going so far as to look at Community Building Recommendations Packages.

Kristepher will get a calendar to schedule Normal Hall use and, in most cases, schedule events instantly upon request and without EC approval.

## **5. New EC Business**

### **A. Approve last meeting's minutes**

Minutes from the last meeting were approved pending changes.

### **B. Set next meeting**

The next meeting was set for February 6<sup>th</sup>, 2012, at 6:15 PM, in the LPA Office.

### **Action Items:**

<b>Action</b>	<b>decision</b>	<b>Initiator/ Requester</b>	<b>Due Date</b>
Dan will ask Bobbie to move her trailer one space over.			
Wendy will attempt to positively identify the "skateboarding teens."			
Wendy will post to the list serve the instruction to place no-longer-wanted Christmas Trees in the brush pile near the garden.			
Louis Hasbrouck will make tentative steps towards getting a sewage plan for the Park.			
Kristepher will get a calendar to schedule Normal Hall use.			
Kristepher will attempt to get information on insuring a potential dog run in the Park.			
Louis will make follow-up calls to those who owe condo fees.			

### **Decisions/Voting**

<b>Motions</b>	<b>Initiated By</b>	<b>Seconded By</b>	<b>Comments</b>
Motion was made to charge the Property Committee to determine available resources in the Park in the event of an emergency.	Wendy	Kristepher	Passed 5 in favor.